

\_\_\_\_\_ Sketch  
\_\_\_\_\_ Preliminary  
\_\_\_\_\_ Final

FILE NO.: \_\_\_\_\_

SUBDIVISION AND LAND DEVELOPMENT APPLICATION  
CITY OF ALLENTOWN  
ALLENTOWN CITY PLANNING COMMISSION

DATE: \_\_\_\_\_

NAME OF SUBDIVISION: \_\_\_\_\_

ADDRESS OF SUBDIVISION: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX#: \_\_\_\_\_

APPLICANT (If other than owner): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX#: \_\_\_\_\_

SURVEYOR/ENGINEER/ATTORNEY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

SUBDIVISION CLASSIFICATION: Minor \_\_\_\_\_ Major \_\_\_\_\_ Deed Consolidation \_\_\_\_\_

LAND DEVELOPMENT: Minor \_\_\_\_\_ Major \_\_\_\_\_

NUMBER OF LOTS: \_\_\_\_\_ ACREAGE: \_\_\_\_\_

SQ. FT OF FLOOR AREA: Office: \_\_\_\_\_ Retail: \_\_\_\_\_ Warehouse: \_\_\_\_\_ Other: \_\_\_\_\_

PROPOSED DEVELOPMENT: \_\_\_\_\_

ARE MUNICIPAL UTILITIES AVAILABLE? YES \_\_\_\_\_ NO \_\_\_\_\_

FEE: (Please complete page 2 and enter the fee here): \$ \_\_\_\_\_  
(The fee must accompany submission)

**Note:**

1. All materials, including plans, reports and other documentation submitted on behalf of an application become *public records* as defined in the Pennsylvania Right to Know Law, 65 p.s. § 66.1 et. Seq.
2. **Major land developments and all subdivisions must be accompanied by an electronic copy and a hard copy of the site plan (8.5" x 11"), location map, project description, project elevation/rendering, and documentation of Lehigh Valley Planning Commission and Lehigh County Authority submissions.**
3. All new submissions require 10 sets of plans and four (4) copies of all reports.

SIGNATURE OF OWNER, APPLICANT OR AUTHORIZED REPRESENTATIVE:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

## SUBDIVISION & LAND DEVELOPMENT APPLICATION FEE CALCULATION

<b>Name of Subdivision:</b>			
Application Type	Base Fee	+ # of lots x fee =	Fee
<b>Major Subdivisions</b>			
Sketch Plan <sup>1</sup>	\$100.00	N/A	\$
Preliminary Plan <sup>2</sup>	\$500.00	+ # of lots x \$50.00 =	\$
Final Plan <sup>2</sup>	One-half of the preliminary fee		\$
<b>Minor Subdivisions</b>			
Final	\$140.00	+ # of lots x \$40.00 =	\$
<b>Deed Consolidation</b>	\$140.00	+ # of lots x \$40.00 =	\$
<b>Major Land Development</b>			
Sketch Plan <sup>1</sup>	\$250.00	N/A	\$
Preliminary Plan <sup>2</sup>	\$1,000.00	+ \$1,000.00 x # of acres OR **partial acre =	\$
<b>+</b>	Office - \$35 / 1,000 square foot of floor area Retail - \$25 / 1,000 square foot of floor area Warehouse - \$20 / 1,000 square foot of floor area Other - \$10 / 1,000 square foot of floor area		\$
(Partial square footage - round up to next 1,000 square foot)			
	<b>Total preliminary fee:</b>		\$
Final Plan <sup>2</sup>	One-half of the preliminary fee		\$
** Partial acre - round up to next number (ex: 2½ acres becomes 3 acres)			
<b>Minor Land Development</b>			
Final Plan	\$315.00	N/A	\$
<b>Total Fee</b>			\$
<b>NOTES:</b>			
1. SKETCH PLAN REQUIRED FOR SUBDIVISIONS INVOLVING 10 OR MORE LOTS AND OPTIONAL FOR LAND DEVELOPMENTS.			
2. PRELIMINARY/FINAL PLAN APPLICATION MAY BE MADE CONCURRENTLY.			
3. ALL SUBDIVISIONS AND MAJOR LAND DEVELOPMENTS MUST HAVE A LVPC TRANSMITTAL WITH THE SUBMISSION.			
The current fees were effective on January 1, 2019 and are subject to change.			