Bureau of Recycling & Solid Waste
ClearStream Request Form

Special events can generate a significant amount of waste and recyclable materials within a short timeframe. The City of Allentown Bureau of Recycling & Solid Waste offers the use of trash and recycling ClearStream containers to community groups, non-profit organizations, businesses and citizens to collect recyclables and trash generated at events held within Allentown city limits.

The requirements to use these containers are:

1. **Prior notification is required before pick up.**
2. Event organizers are responsible for the ClearStream racks and lids while in their possession and will be required to pay for replacements if any containers and/or lids are lost, stolen, or damaged. Replacement costs: $48.00 per frame; $17 per lid.
3. Racks (with two bags per container provided) and lids are checked-out, picked-up, and checked-in by Bureau of Recycling and Solid Waste personnel Monday-Friday 8:30am-4:00pm. The Bureau of Recycling & Solid Waste is located at: 1400 Martin Luther King Jr. Drive.
4. All material must be collected and appropriately disposed of by event personnel as approved by the Bureau of Recycling and Solid Waste. Disposal of trash and recyclables must be approved prior to event date.

Complete and submit this request form if you wish to use the trash and recycling ClearStream containers provided by the city at your event. Please call 610-437-8729 to discuss any questions or concerns you may have.

Event Name:	Event Date(s):
Event Location:	Estimated Attendance:

Event Organization:	Event Contact:
Email:	Phone Number:

No. of Containers Requested **(Place side by side during event)**: _____ **Recycling** _____ **Trash**

Pickup Date: _____ Time:_____ Return Date: _____ Time: _____

After your event: Recyclables **ONLY** may be taken to the City's Drop-Off Center and placed in the labeled "Commingled" green dumpster. Trash is **not** accepted at the Drop-Off Center. Fines will be issued to violators.

Disposal of Trash Plan: _____

Contracted Trash Dumpster Yes No Company: _____

Contracted Recycling Dumpster Yes No Company: _____

Signature: _____ **Date:** _____

---------- **Official Use Only** ----------

P/U Date: _____ RSW: _____ # Trash _____ # Recycling _____ # B Bags _____ # C Bags _____

Returned:_____ RSW: _____ # Trash _____ # Recycling _____

# of Racks Missing _____ # of Lids Missing _____ RSW: _____ Notified:_____

Replacement: _____ Amount $_____ ☐ Cash ☐ Check (Check # _____) Date: _____