

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0101 CITY COUNCIL
0001 LEGISLATION & RECORDKEEPING**

Account Number	2016 Budget	2016 Adj. Budget	2016 A & E	2017 Budget
0001-02 PERMANENT WAGES	186,992	186,992	186,992	191,282
0001-08 LONGEVITY	1,816	1,816	1,816	2,392
Line Item Detail				
1 SUPERVISORY LONGEVITY INCREASE				500.00
		Line Items Total		500.00
0001-12 FICA	14,444	14,444	14,444	14,816
Line Item Detail				
1 FICA				14,816.06
		Line Items Total		14,816.06
0001-14 PENSION	10,226	10,226	10,226	13,005
Line Item Detail				
1 MMO				13,004.52
		Line Items Total		13,004.52
0001-16 INSURANCE - EMPLOYEE GRP	42,446	42,446	42,446	46,047
Line Item Detail				
1 INS				46,046.72
		Line Items Total		46,046.72
0001-26 PRINTING	300	300	0	300
Line Item Detail				
1 Printing for the office				300.00
		Line Items Total		300.00
0001-28 MILEAGE REIMBURSEMENT	300	300	0	300
Line Item Detail				
1 Mileage reimbursement expense				300.00
		Line Items Total		300.00
0001-32 PUBLICATIONS & MEMBERSHIP	500	500	0	500
Line Item Detail				
1 Publications & membership service fees				500.00
		Line Items Total		500.00

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0101 CITY COUNCIL
0001 LEGISLATION & RECORDKEEPING

Account Number	2016 Budget	2016 Adj. Budget	2016 A & E	2017 Budget
0001-34 TRAINING & PROF. DEVELOP	4,000	4,000	1,000	4,000
Line Item Detail				
1 Training & Professional Development Services				4,000.00
		Line Items Total		4,000.00
0001-40 CIVIC EXPENSES	1,500	1,500	0	1,500
Line Item Detail				
1 Civic Expenses				1,500.00
		Line Items Total		1,500.00
0001-46 OTHER CONTRACT SERVICES	148,500	148,500	110,000	271,000
Line Item Detail				
1 Other contract services including: Upgrades.Updates to AV System Granicus City annual audit				148,500.00
2 Cultural Arts Events				10,000.00
3 Spanish Speaking Instruction				2,500.00
4 Outside Legal Counsel				50,000.00
5 Personnel Study				60,000.00
		Line Items Total		271,000.00
0001-50 OTHER SERVICES & CHARGES	20,000	20,000	4,500	20,000
Line Item Detail				
1 Other Services & Charges including: Legal Ads City Council Photography Watson Skinner Memorial Award LC Historical Society Photography for Chambers				20,000.00
		Line Items Total		20,000.00
0001-68 OPERATING MATERIALS & SUPP	10,000	10,000	1,000	10,000
Line Item Detail				
1 Operating Materials & Supplies				600.00
2 Office Supplies				600.00
3 PD Gun Buy Back				8,800.00

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0101 CITY COUNCIL
0001 LEGISLATION & RECORDKEEPING**

Account Number	2016 Budget	2016 Adj. Budget	2016 A & E	2017 Budget
		Line Items Total		10,000.00
Total LEGISLATION & RECORDKEEPING	441,024	441,024	372,424	575,142

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0001 EXECUTIVE MANAGEMENT

Account Number	2016 Budget	2016 Adj. Budget	2016 A & E	2017 Budget
0001-02 PERMANENT WAGES	512,039	512,039	512,039	373,572
Line Item Detail				
1 Adding \$4.00 to fund Grants Coordination Manager's salary at \$70,000.				4.00
		Line Items Total		4.00
0001-08 LONGEVITY	2,237	3,127	2,600	2,666
0001-12 FICA	39,342	39,342	39,342	28,782
Line Item Detail				
1 FICA				28,781.90
		Line Items Total		28,781.90
0001-14 PENSION	29,655	29,655	29,655	35,762
Line Item Detail				
1 MMO				35,762.43
		Line Items Total		35,762.43
0001-16 INSURANCE - EMPLOYEE GRP	123,093	123,093	123,093	126,629
Line Item Detail				
1 INS				126,628.48
		Line Items Total		126,628.48
0001-26 PRINTING	250	250	250	250
Line Item Detail				
1 Various printing jobs per Mayor Pawlowski.				250.00
		Line Items Total		250.00
0001-32 PUBLICATIONS & MEMBERSHIP	1,850	1,850	1,850	1,850
Line Item Detail				
1 Various city-related issues. Membership for "Foundation Directory On-line" for grant management.				1,850.00
		Line Items Total		1,850.00
0001-34 TRAINING & PROF. DEVELOP	12,000	12,000	12,000	12,000
Line Item Detail				

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0001 EXECUTIVE MANAGEMENT**

<u>Account Number</u>	<u>2016 Budget</u>	<u>2016 Adj. Budget</u>	<u>2016 A & E</u>	<u>2017 Budget</u>
<i>Line Item Detail</i>				
1 Mayor will be attending various meetings for the PA Municipal League, United States Conference of Mayors, National League of Cities and the Whitehouse Office of Intergovernmental Affairs conferences held throughout the year. Many miscellaneous meetings are held in Harrisburg and Washington, D.C. relating to government procedures, legislative issues, developmental planning, etc. that the Mayor attends.				12,000.00
		Line Items Total		12,000.00
0001-46 OTHER CONTRACT SERVICES	15,000	14,410	15,000	10,000
<i>Line Item Detail</i>				
1 This account is used at the descretion of the Mayor to provide various professional services for the city.				10,000.00
		Line Items Total		10,000.00
0001-50 OTHER SERVICES & CHARGES	8,000	8,000	8,000	6,000
<i>Line Item Detail</i>				
1 Miscellaneous expenses				6,000.00
		Line Items Total		6,000.00
0001-68 OPERATING MATERIALS & SUPP	2,500	2,500	2,500	2,500
<i>Line Item Detail</i>				
1 This account is used for daily operating materials and supplies in the office.				2,500.00
		Line Items Total		2,500.00
Total EXECUTIVE MANAGEMENT	745,966	746,266	746,329	600,011

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0002 INFORMATION SYSTEM MANAGEMENT**

<i>Account Number</i>	<i>2016 Budget</i>	<i>2016 Adj. Budget</i>	<i>2016 A & E</i>	<i>2017 Budget</i>
0002-02 PERMANENT WAGES	958,212	958,212	958,212	0
0002-08 LONGEVITY	7,377	7,377	7,377	0
0002-12 FICA	72,602	72,602	72,602	0
0002-14 PENSION	76,695	76,695	76,695	0
0002-16 INSURANCE - EMPLOYEE GRP	318,345	318,345	318,345	0
0002-34 TRAINING & PROF. DEVELOP	35,000	35,000	30,000	0
0002-42 REPAIRS & MAINTENANCE	370,200	370,200	370,200	0
0002-46 OTHER CONTRACT SERVICES	831,350	986,850	936,850	0
0002-72 EQUIPMENT	25,000	25,000	25,000	0
Total INFORMATION SYSTEM MANAGEMENT	2,694,781	2,850,281	2,795,281	0

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0003 GENERAL SUPPORT SERVICES**

Account Number	2016 Budget	2016 Adj. Budget	2016 A & E	2017 Budget
0003-02 PERMANENT WAGES	91,702	54,376	49,042	0
0003-04 TEMPORARY WAGES	0	16,000	16,000	0
0003-06 PREMIUM PAY	0	400	0	0
0003-08 LONGEVITY	2,158	1,894	1,000	0
0003-11 SHIFT DIFFERENTIAL	20	20	0	0
0003-12 FICA	7,182	7,182	5,052	0
0003-14 PENSION	10,226	10,226	10,226	0
0003-16 INSURANCE - EMPLOYEE GRP	42,446	42,446	42,446	0
0003-24 POSTAGE & SHIPPING	175,000	167,866	175,000	0
0003-26 PRINTING	15,000	15,000	15,000	0
0003-30 RENTALS	1,500	1,500	1,500	0
0003-42 REPAIRS & MAINTENANCE	33,004	35,004	33,004	0
0003-68 OPERATING MATERIALS & SUPP	46,300	33,300	46,300	0
Total GENERAL SUPPORT SERVICES	424,538	385,214	394,570	0

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0301 CITY CONTROLLER
0001 AUDIT AND COMPLIANCE**

Account Number	2016 Budget	2016 Adj. Budget	2016 A & E	2017 Budget
0001-02 PERMANENT WAGES	118,196	118,196	118,196	120,224
0001-04 TEMPORARY WAGES	8,736	8,736	8,736	13,500
Line Item Detail				
1 Part-time Clerk				13,500.00
		Line Items Total		13,500.00
0001-08 LONGEVITY	276	276	276	336
0001-12 FICA	9,731	9,731	9,731	10,256
Line Item Detail				
1 FICA				10,255.59
		Line Items Total		10,255.59
0001-14 PENSION	5,113	5,113	5,113	6,502
Line Item Detail				
1 MMO				6,502.26
		Line Items Total		6,502.26
0001-16 INSURANCE - EMPLOYEE GRP	42,446	42,446	42,446	46,047
Line Item Detail				
1 INS				46,046.72
		Line Items Total		46,046.72
0001-28 MILEAGE REIMBURSEMENT	100	80	0	200
Line Item Detail				
1 Mileage reimbursement for travel to outside bureaus for audits, travel to seminars and conferences				200.00
		Line Items Total		200.00
0001-32 PUBLICATIONS & MEMBERSHIP	600	600	600	600
Line Item Detail				
1 Memberships and subscriptions for AuditNet; Institute of Internal Auditors; and, Association of Local Government Auditors				600.00
		Line Items Total		600.00
0001-34 TRAINING & PROF. DEVELOP	1,000	1,220	1,000	1,600
Line Item Detail				
1 ACL Training Webinars, Local Institute of Internal Auditors, and GFOA seminars				1,600.00

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0301 CITY CONTROLLER
0001 AUDIT AND COMPLIANCE**

Account Number	2016 Budget	2016 Adj. Budget	2016 A & E	2017 Budget
		Line Items Total		1,600.00
0001-46 OTHER CONTRACT SERVICES	600	600	600	600
Line Item Detail				
1 Annual ACL Software Support Contract				600.00
		Line Items Total		600.00
0001-50 OTHER SERVICES & CHARGES	1,200	1,000	1,200	1,200
Line Item Detail				
1 Funds to support the Intern Program				1,200.00
		Line Items Total		1,200.00
0001-68 OPERATING MATERIALS & SUPP	1,000	1,000	1,000	1,000
Line Item Detail				
1 Office supplies as needed throughout the year and office furniture.				1,000.00
		Line Items Total		1,000.00
Total AUDIT AND COMPLIANCE	188,998	188,998	188,898	202,065

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0501 LAW
0001 LEGAL SERVICES**

Account Number	2016 Budget	2016 Adj. Budget	2016 A & E	2017 Budget
0001-02 PERMANENT WAGES	321,282	326,023	329,266	354,900
0001-04 TEMPORARY WAGES	78,000	81,244	78,000	78,000
Line Item Detail				
1 Part-time Solicitors				78,000.00
		Line Items Total		78,000.00
0001-08 LONGEVITY	2,210	2,210	2,210	2,213
Line Item Detail				
1 SUPERVISORY LONGEVITY INCREASE				175.00
		Line Items Total		175.00
0001-12 FICA	30,714	30,714	30,714	33,286
Line Item Detail				
1 FICA				33,286.15
		Line Items Total		33,286.15
0001-14 PENSION	25,565	25,565	25,565	35,762
Line Item Detail				
1 MMO				35,762.43
		Line Items Total		35,762.43
0001-16 INSURANCE - EMPLOYEE GRP	106,115	106,115	106,115	126,629
Line Item Detail				
1 INS				126,628.48
		Line Items Total		126,628.48
0001-28 MILEAGE REIMBURSEMENT	1,000	1,000	1,000	500
Line Item Detail				
1 Mileage Toll & Travel (CLE/Court)				500.00
		Line Items Total		500.00
0001-32 PUBLICATIONS & MEMBERSHIP	20,756	20,756	20,756	20,756
Line Item Detail				
1 Westlaw				18,000.00
2 Bar Association Membership				1,476.00
3 PA Attorney License Fees				600.00

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0501 LAW
0001 LEGAL SERVICES**

Account Number	2016 Budget	2016 Adj. Budget	2016 A & E	2017 Budget
Line Item Detail				
4 Lehigh County System Access Fee				300.00
5 Paralegal Association Fee				280.00
6 PACER				100.00
		Line Items Total		20,756.00
0001-34 TRAINING & PROF. DEVELOP	4,196	4,196	4,196	3,500
Line Item Detail				
1 Annual CLE Requirements				2,300.00
2 BALC Continuing Legal Education CAP card				1,200.00
		Line Items Total		3,500.00
0001-42 REPAIRS & MAINTENANCE	500	500	500	500
Line Item Detail				
1 Excess copier fees (RTK)				500.00
		Line Items Total		500.00
0001-46 OTHER CONTRACT SERVICES	52,000	52,000	52,000	52,000
Line Item Detail				
1 Labor Employment Matters				24,000.00
2 Outside Legal Services				20,000.00
3 Court Fees				8,000.00
		Line Items Total		52,000.00
0001-50 OTHER SERVICES & CHARGES	51,200	51,200	51,200	51,200
Line Item Detail				
1 Collective Bargaining Expenses				30,000.00
2 Outside Legal Service				20,000.00
3 IMLA				1,200.00
		Line Items Total		51,200.00
0001-68 OPERATING MATERIALS & SUPP	10,300	10,300	10,300	13,500
Line Item Detail				
1 Office Supplies not stocked internally				1,000.00
2 Right-to-Know Program Software				12,500.00

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0501 LAW
0001 LEGAL SERVICES

<i>Account Number</i>	<i>2016 Budget</i>	<i>2016 Adj. Budget</i>	<i>2016 A & E</i>	<i>2017 Budget</i>
		Line Items Total		13,500.00
Total LEGAL SERVICES	703,838	711,823	711,822	772,746

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0609 GENERAL AND CIVIC
0001 GENERAL AND CIVIC

Account Number	2016 Budget	2016 Adj. Budget	2016 A & E	2017 Budget
0001-30 RENTALS	124,970	127,970	124,970	125,285
Line Item Detail				
1 Municipal garage rent (Vultee St) Jan-Oct				103,970.80
2 Municipal garage rent (Vultee St) Nov. - Dec.				21,314.02
		Line Items Total		125,284.82
0001-32 PUBLICATIONS & MEMBERSHIP	69,804	69,804	69,804	69,804
Line Item Detail				
1 PLCM - PA league of cities & muni and PELRAS				47,319.00
2 National league of cities				8,743.00
3 US conf of mayors				12,242.00
4 Sister Cities				1,500.00
		Line Items Total		69,804.00
0001-38 INS - OTHER EMPLOYEE	110,000	110,000	110,000	110,000
Line Item Detail				
1 PA unemployment insurance benefits				110,000.00
		Line Items Total		110,000.00
0001-40 CIVIC EXPENSES	76,000	77,200	76,000	84,000
Line Item Detail				
1 Concerts\bands				37,500.00
2 LC senior citizens				15,000.00
3 Liberty bell shrine of Allentown				500.00
4 Parades				5,000.00
5 Veterans of wars				2,500.00
6 Friends of the Parks				5,500.00
7 Mayfair				500.00
8 Syrian American Assoc.				12,500.00
9 Allentown Mentoring Program				5,000.00
		Line Items Total		84,000.00
0001-41 ARTS EXPENSES	0	0	0	50,000

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0609 GENERAL AND CIVIC
0001 GENERAL AND CIVIC

Account Number	2016 Budget	2016 Adj. Budget	2016 A & E	2017 Budget
Line Item Detail				
1 Arts based Economic Development				50,000.00
		Line Items Total		50,000.00
0001-46 OTHER CONTRACT SERVICES	290,580	290,580	290,580	55,580
Line Item Detail				
1 Bank fees				34,000.00
2 Audit fees				21,580.00
		Line Items Total		55,580.00
0001-50 OTHER SERVICES & CHARGES	22,800	19,800	22,800	22,800
Line Item Detail				
1 R/E taxes for city owned property New Employee PMRS Enrollment				22,800.00
		Line Items Total		22,800.00
0001-72 EQUIPMENT	591,464	691,464	591,464	561,464
Line Item Detail				
1 Transfer to Equipment Fund Annual Lease Payments				561,463.77
		Line Items Total		561,463.77
0001-88 INTERFUND TRANSFERS	9,670,179	9,670,179	9,670,179	11,142,466
Line Item Detail				
1 Risk Fund - Self Insured Losses				500,000.00
2 E911 Fund				561,300.00
3 Risk Fund - Property and Casualty expenses and overhead costs				1,647,671.00
4 Debt Fund Transfer				7,790,638.00
5 Loan Installment 1 of 7 Payment to Solid Waste Fund				642,857.00
		Line Items Total		11,142,466.00
0001-89 PENSION - ADDTL POB - DEBT TRANSFER	2,500,000	2,500,000	2,495,924	2,500,000
Line Item Detail				
1 Addtl POB				2,500,000.00
		Line Items Total		2,500,000.00

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0609 GENERAL AND CIVIC**

Total	GENERAL AND CIVIC	13,455,797	13,556,997	13,451,721	14,721,399
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