

FINANCE



**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
02 FINANCE
0602 FINANCE
0001 REVENUE & AUDIT**

Account Number	2015 Budget	2015 Adj Budget	2015 A & E	2016 Budget
0001-02 PERMANENT WAGES	509,803	509,803	509,803	531,192
0001-06 PREMIUM PAY	6,500	6,500	1,500	6,500
Line Item Detail				
1 Overtime expense				6,500.00
		Line Items Total		6,500.00
0001-08 LONGEVITY	5,546	5,546	5,546	4,446
0001-11 SHIFT DIFFERENTIAL	400	400	150	400
Line Item Detail				
1 Overtime expense				400.00
		Line Items Total		400.00
0001-12 FICA	40,815	40,815	39,550	41,504
Line Item Detail				
1 FICA				41,504.16
		Line Items Total		41,504.16
0001-14 PENSION	63,352	63,352	63,352	56,243
Line Item Detail				
1 MMO				56,243.00
		Line Items Total		56,243.00
0001-16 INSURANCE - EMPLOYEE GRP	210,100	210,100	210,100	233,453
Line Item Detail				
1 INS				233,453.00
		Line Items Total		233,453.00
0001-26 PRINTING	15,000	14,685	12,000	14,000
Line Item Detail				
1 Envelopes				14,000.00
		Line Items Total		14,000.00
0001-32 PUBLICATIONS & MEMBERSHIP	2,850	2,915	2,850	2,850
Line Item Detail				
1 CCH - Federal Tax Guide				1,500.00
2 CCH - State Tax Guide				1,100.00
3 Purdon's Pocket Parts				200.00

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Account Number	2015 Budget	2015 Adj Budget	2015 A & E	2016 Budget
Line Item Detail				
4 PA Business Privilege Tax Association				50.00
		Line Items Total		2,850.00
0001-34 TRAINING & PROF. DEVELOP	700	950	950	900
Line Item Detail				
1 PA Business Privilege Tax Association - Annual Conference				650.00
2 PA Business Privilege Tax Association - Conference Registration				250.00
		Line Items Total		900.00
0001-42 REPAIRS & MAINTENANCE	500	500	500	500
Line Item Detail				
1 Vehicle claims				500.00
		Line Items Total		500.00
0001-46 OTHER CONTRACT SERVICES	45,000	25,000	30,000	25,000
Line Item Detail				
1 Tax attorney - notices of delinquency				24,280.00
2 Lease for copier				720.00
		Line Items Total		25,000.00
0001-50 OTHER SERVICES & CHARGES	56,800	56,800	56,800	56,800
Line Item Detail				
1 Searches to locate debtors				1,800.00
2 Filing fees for Civil Complaints & Liens				55,000.00
		Line Items Total		56,800.00
0001-68 OPERATING MATERIALS & SUPP	1,350	1,350	1,350	1,350
Line Item Detail				
1 Toner for fax machine				200.00
2 Drum for fax machine				150.00
3 Calculators				250.00
4 Other materials/supplies				750.00
		Line Items Total		1,350.00
0001-90 REFUNDS	250,000	250,000	250,000	250,000
Line Item Detail				

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Account Number	2015 Budget	2015 Adj Budget	2015 A & E	2016 Budget
Line Item Detail				
1 Refunds of various taxes & fees from the General Fund				250,000.00
		Line Items Total		250,000.00
Total REVENUE & AUDIT	1,208,716	1,188,716	1,184,451	1,225,138

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0003 FINANCE & BUDGET ADMINISTRATION

Account Number	2015 Budget	2015 Adj Budget	2015 A & E	2016 Budget
0003-02 PERMANENT WAGES	250,822	266,610	250,822	262,184
0003-08 LONGEVITY	1,740	1,740	1,740	1,596
0003-12 FICA	19,321	20,068	19,321	20,179
Line Item Detail				
1 FICA				20,179.17
		Line Items Total		20,179.17
0003-14 PENSION	17,278	17,278	17,278	15,339
Line Item Detail				
1 MMO				15,339.00
		Line Items Total		15,339.00
0003-16 INSURANCE - EMPLOYEE GRP	57,300	57,300	57,300	63,669
Line Item Detail				
1 INS				63,669.00
		Line Items Total		63,669.00
0003-26 PRINTING	1,000	1,000	500	1,000
Line Item Detail				
1 Budget book covers and divider pages				1,000.00
		Line Items Total		1,000.00
0003-28 MILEAGE REIMBURSEMENT	700	700	200	500
Line Item Detail				
1 Travel mileage reimb				500.00
		Line Items Total		500.00
0003-32 PUBLICATIONS & MEMBERSHIP	4,175	4,175	4,175	2,350
Line Item Detail				
1 National GFOA				875.00
2 PELRAS				1,050.00
3 Pension & Investment				350.00
4 PA GFOA				75.00
		Line Items Total		2,350.00
0003-34 TRAINING & PROF. DEVELOP	1,200	1,200	1,200	1,800
Line Item Detail				

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0003 FINANCE & BUDGET ADMINISTRATION**

Account Number	2015 Budget	2015 Adj Budget	2015 A & E	2016 Budget
Line Item Detail				
1 Seminars				1,800.00
		Line Items Total		1,800.00
0003-46 OTHER CONTRACT SERVICES	240,000	202,671	226,255	300,000
Line Item Detail				
1 Financial Advisory Services				300,000.00
Forensic Accounting Services				
Project Management Services				
		Line Items Total		300,000.00
0003-50 OTHER SERVICES & CHARGES	25,000	25,000	10,000	20,000
Line Item Detail				
1 Legal advertising				20,000.00
TCC annual cost				
		Line Items Total		20,000.00
0003-68 OPERATING MATERIALS & SUPP	2,250	2,250	1,500	2,250
Line Item Detail				
1 Miscellaneous office supplies				1,500.00
2 small office equipment replacement				750.00
		Line Items Total		2,250.00
Total FINANCE & BUDGET ADMINISTRATION	620,786	599,992	590,291	690,867

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0004 ACCOUNTING & FINANCIAL MANAGEMENT

Account Number	2015 Budget	2015 Adj Budget	2015 A & E	2016 Budget
0004-02 PERMANENT WAGES	560,690	555,515	555,690	575,731
Line Item Detail				
1 PB ADJ				16,781.00
		Line Items Total		16,781.00
0004-06 PREMIUM PAY	3,000	9,862	8,500	5,000
Line Item Detail				
1 Overtime				5,000.00
		Line Items Total		5,000.00
0004-08 LONGEVITY	5,963	5,652	5,963	5,123
0004-11 SHIFT DIFFERENTIAL	0	63	100	0
0004-12 FICA	43,578	42,139	43,624	44,818
Line Item Detail				
1 FICA/MED				44,817.83
		Line Items Total		44,817.83
0004-14 PENSION	57,592	57,592	57,592	51,130
Line Item Detail				
1 MMO				51,130.00
		Line Items Total		51,130.00
0004-16 INSURANCE - EMPLOYEE GRP	191,000	191,000	216,640	212,230
Line Item Detail				
1 INS				212,230.00
		Line Items Total		212,230.00
0004-30 RENTALS	410	410	410	410
Line Item Detail				
1 PO Box Rental				410.00
		Line Items Total		410.00
0004-34 TRAINING & PROF. DEVELOP	2,000	2,000	2,000	2,000
Line Item Detail				
1 Training				2,000.00
		Line Items Total		2,000.00
0004-42 REPAIRS & MAINTENANCE	500	500	500	500

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0004 ACCOUNTING & FINANCIAL MANAGEMENT

Account Number	2015 Budget	2015 Adj Budget	2015 A & E	2016 Budget
Line Item Detail				
1 Safe Maintenance				500.00
		Line Items Total		500.00
0004-46 OTHER CONTRACT SERVICES	24,250	24,250	24,080	12,750
Line Item Detail				
1 Comprehensive Annual Financial Report submission to GFOA				750.00
2 OPEB				12,000.00
		Line Items Total		12,750.00
0004-68 OPERATING MATERIALS & SUPP	1,200	1,200	1,200	1,200
Line Item Detail				
1 #10 Envelopes				150.00
2 Counterfeit bill detectors				50.00
3 Date stampers, Versa checks, miscellaneous office supplies, register supplies, thermal paper, binders				500.00
4 Micr Toner for check printer				500.00
		Line Items Total		1,200.00
Total ACCOUNTING & FINANCIAL MANAGEME	890,183	890,183	916,299	910,892

**CITY OF ALLENTOWN
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**000 GENERAL
02 FINANCE
0602 FINANCE
0005 PROCUREMENT**

Account Number	2015 Budget	2015 Adj Budget	2015 A & E	2016 Budget
0005-02 PERMANENT WAGES	234,299	234,299	234,299	221,884
Line Item Detail				
1 PB ADJ				-19,994.00
		Line Items Total		-19,994.00
0005-04 TEMPORARY WAGES	0	0	0	20,000
Line Item Detail				
1 PART-TIME POSITION				20,000.00
		Line Items Total		20,000.00
0005-08 LONGEVITY	3,746	3,746	3,746	1,962
0005-12 FICA	17,924	17,924	18,210	18,654
Line Item Detail				
1 FICA/MED				18,654.22
		Line Items Total		18,654.22
0005-14 PENSION	23,037	23,037	23,037	20,452
Line Item Detail				
1 MMO				20,452.00
		Line Items Total		20,452.00
0005-16 INSURANCE - EMPLOYEE GRP	76,400	76,400	76,400	84,892
Line Item Detail				
1 MMO				84,892.00
		Line Items Total		84,892.00
0005-32 PUBLICATIONS & MEMBERSHIP	600	600	447	600
Line Item Detail				
1 PAPPAs dues for 3 staff members and Purchasing Agent				100.00
2 NIGP Agency dues				500.00
		Line Items Total		600.00
0005-34 TRAINING & PROF. DEVELOP	3,940	3,940	3,940	3,940
Line Item Detail				
1 PAPPAs Conference				500.00
2 Training Seminars				2,500.00
3 Webinars				940.00

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0005 PROCUREMENT**

Account Number	2015 Budget	2015 Adj Budget	2015 A & E	2016 Budget
		Line Items Total		3,940.00
0005-50 OTHER SERVICES & CHARGES	2,500	2,500	2,400	2,500
Line Item Detail				
1 Advertising of Bids and RFPs				2,500.00
		Line Items Total		2,500.00
0005-68 OPERATING MATERIALS & SUPP	2,700	2,700	2,700	2,700
Line Item Detail				
1 Miscellaneous office supplies				1,200.00
2 Items needed for participation in Reverse Trade Show				1,500.00
		Line Items Total		2,700.00
Total PROCUREMENT	365,146	365,146	365,179	377,584