

CITY OF ALLENTOWN  
PROGRAM BUDGET

000 GENERAL  
02 FINANCE  
0602 FINANCE  
0001 REVENUE & AUDIT

<u>Account Number</u>	<u>2015 PROPOSED</u>	
0001-02 PERMANENT WAGES	539,281	
0001-06 PREMIUM PAY	6,500	
<b>Line Item Detail</b>		
1 Overtime expense		6,500.00
	Line Items Total	6,500.00
0001-08 LONGEVITY	5,546	
0001-11 SHIFT DIFFERENTIAL	400	
<b>Line Item Detail</b>		
1 Overtime expense		400.00
	Line Items Total	400.00
0001-12 FICA	42,207	
<b>Line Item Detail</b>		
1 FICA		42,207.00
	Line Items Total	42,207.00
0001-14 PENSION	63,352	
<b>Line Item Detail</b>		
1 MMO		63,351.64
	Line Items Total	63,351.64
0001-16 INSURANCE - EMPLOYEE GRP	210,100	
<b>Line Item Detail</b>		
1 INS		210,100.00
	Line Items Total	210,100.00
0001-26 PRINTING	15,000	
<b>Line Item Detail</b>		
1 Envelopes		15,000.00
	Line Items Total	15,000.00
0001-32 PUBLICATIONS & MEMBERSHIP	2,850	
<b>Line Item Detail</b>		
1 CCH - Federal Tax Guide		1,500.00
2 CCH - State Tax Guide		1,100.00
3 Purdon's Pocket Parts		200.00

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**Line Item Detail**

4	PA Business Privilege Tax Association	50.00
Line Items Total		2,850.00

0001-34 TRAINING & PROF. DEVELOP 700

**Line Item Detail**

1	PA Business Privilege Tax Association - Annual Conference	500.00
2	PA Business Privilege Tax Association - Board of Director's Meetings	200.00
Line Items Total		700.00

0001-42 REPAIRS & MAINTENANCE 500

**Line Item Detail**

1	Vehicle claims	500.00
Line Items Total		500.00

0001-46 OTHER CONTRACT SERVICES 45,000

**Line Item Detail**

1	Tax attorney - notices of delinquency	44,280.00
2	Lease for copier	720.00
Line Items Total		45,000.00

0001-50 OTHER SERVICES & CHARGES 56,800

**Line Item Detail**

1	Searches to locate debtors	1,800.00
2	Filing fees for Civil Complaints & Liens	55,000.00
Line Items Total		56,800.00

0001-68 OPERATING MATERIALS & SUPP 1,350

**Line Item Detail**

1	Toner for fax machine	200.00
2	Drum for fax machine	150.00
3	Calculators	250.00
4	Other materials/supplies	750.00
Line Items Total		1,350.00

0001-90 REFUNDS 250,000

**Line Item Detail**

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Line Item Detail

1 Refunds of various taxes & fees from the General Fund	250,000.00
Line Items Total	250,000.00

Total REVENUE & AUDIT 1,239,586

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**0003 FINANCE & BUDGET ADMINISTRATION**

<u>Account Number</u>	<u>2015 PROPOSED</u>		
0003-02 PERMANENT WAGES	250,822		
0003-08 LONGEVITY	1,740		
0003-12 FICA	19,321		
<b><i>Line Item Detail</i></b>			
1 FICA			19,321.00
		Line Items Total	19,321.00
0003-14 PENSION	17,278		
<b><i>Line Item Detail</i></b>			
1 MMO			17,277.72
		Line Items Total	17,277.72
0003-16 INSURANCE - EMPLOYEE GRP	57,300		
<b><i>Line Item Detail</i></b>			
1 INS			57,300.00
		Line Items Total	57,300.00
0003-26 PRINTING	1,000		
<b><i>Line Item Detail</i></b>			
1 Budget book covers and divider pages			1,000.00
		Line Items Total	1,000.00
0003-28 MILEAGE REIMBURSEMENT	700		
<b><i>Line Item Detail</i></b>			
1 Travel mileage reimb			700.00
		Line Items Total	700.00
0003-32 PUBLICATIONS & MEMBERSHIP	4,175		
<b><i>Line Item Detail</i></b>			
1 Wall Street Journal			500.00
2 National GFOA			895.00
3 PELRAS			1,050.00
4 Pension & Investment			299.00
5 Forbes Directors			61.95
6 Harvard Business			99.00
7 PA GFOA			75.00

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**0003 FINANCE & BUDGET ADMINISTRATION**

**Account Number** **2015 PROPOSED**

**Line Item Detail**

8 Bond Buyer			1,195.00
		Line Items Total	4,174.95

0003-34 TRAINING & PROF. DEVELOP 1,200

**Line Item Detail**

1 Seminars			1,200.00
		Line Items Total	1,200.00

0003-46 OTHER CONTRACT SERVICES 240,000

**Line Item Detail**

1 Financial Advisory Services			240,000.00
Forensic Accounting Services			
		Line Items Total	240,000.00

0003-50 OTHER SERVICES & CHARGES 25,000

**Line Item Detail**

1 Legal advertising			25,000.00
TCC annual cost			
		Line Items Total	25,000.00

0003-68 OPERATING MATERIALS & SUPP 2,250

**Line Item Detail**

1 Miscellaneous office supplies			1,500.00
2 calculator replacements			750.00
		Line Items Total	2,250.00

**Total FINANCE & BUDGET ADMINISTRATION 620,786**

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0004 ACCOUNTING & FINANCIAL MANAGEMENT

<b>Account Number</b>	<b>2015 PROPOSED</b>		
0004-02 PERMANENT WAGES	560,690		
0004-06 PREMIUM PAY	3,000		
<b>Line Item Detail</b>			
1 overtime - union eligible employees			3,000.00
		Line Items Total	3,000.00
0004-08 LONGEVITY	5,963		
0004-12 FICA	43,578		
<b>Line Item Detail</b>			
1 FICA/MED			43,578.00
		Line Items Total	43,578.00
0004-14 PENSION	57,592		
<b>Line Item Detail</b>			
1 MMO			57,592.40
		Line Items Total	57,592.40
0004-16 INSURANCE - EMPLOYEE GRP	191,000		
<b>Line Item Detail</b>			
1 INS			191,000.00
		Line Items Total	191,000.00
0004-30 RENTALS	410		
<b>Line Item Detail</b>			
1 PO Box Rental			410.00
		Line Items Total	410.00
0004-34 TRAINING & PROF. DEVELOP	2,000		
<b>Line Item Detail</b>			
1 Training			2,000.00
		Line Items Total	2,000.00
0004-42 REPAIRS & MAINTENANCE	500		
<b>Line Item Detail</b>			
1 Safe Maintenance			500.00
		Line Items Total	500.00
0004-46 OTHER CONTRACT SERVICES	24,250		

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0004 ACCOUNTING & FINANCIAL MANAGEMENT

**Account Number** **2015 PROPOSED**

**Line Item Detail**

1	Comprehensive Annual Financial Report submission to GFOA	750.00
2	OPEB	9,000.00
3	Replace carpet in Treasury Department	14,500.00
Line Items Total		24,250.00

0004-68 OPERATING MATERIALS & SUPP 1,200

**Line Item Detail**

1	#10 Envelopes	150.00
2	Counterfeit bill detectors	50.00
3	Date stampers, Versa checks, miscellaneous office supplies, register supplies, thermal paper, binders	500.00
4	Micr Toner for check printer	500.00
Line Items Total		1,200.00

**Total** ACCOUNTING & FINANCIAL MANAGEMENT **890,183**

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**0005 PROCUREMENT**

<u>Account Number</u>	<u>2015 PROPOSED</u>	
0005-02 PERMANENT WAGES	234,299	
0005-08 LONGEVITY	3,746	
0005-12 FICA	17,924	
<b>Line Item Detail</b>		
1 FICA/MED		17,923.87
	Line Items Total	17,923.87
0005-14 PENSION	23,037	
<b>Line Item Detail</b>		
1 MMO		23,036.96
	Line Items Total	23,036.96
0005-16 INSURANCE - EMPLOYEE GRP	76,400	
<b>Line Item Detail</b>		
1 MMO		76,400.00
	Line Items Total	76,400.00
0005-32 PUBLICATIONS & MEMBERSHIP	600	
<b>Line Item Detail</b>		
1 PAPPAs dues for 3 staff members and Purchasing Agent		100.00
2 NIGP Agency dues		500.00
	Line Items Total	600.00
0005-34 TRAINING & PROF. DEVELOP	3,940	
<b>Line Item Detail</b>		
1 PAPPAs Conference		500.00
2 NIGP Forum		2,500.00
3 Webinars		940.00
	Line Items Total	3,940.00
0005-50 OTHER SERVICES & CHARGES	2,500	
<b>Line Item Detail</b>		
1 Advertising of Bids and RFPs		2,500.00
	Line Items Total	2,500.00
0005-68 OPERATING MATERIALS & SUPP	2,700	
<b>Line Item Detail</b>		



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0005 PROCUREMENT

Account Number 2015 PROPOSED

Line Item Detail

1 miscellaneous office supplies	1,200.00
2 Items needed for participation in Reverse Trade Show	1,500.00
Line Items Total	<u>2,700.00</u>

Total PROCUREMENT 365,146